

**Note on the resolution of conflicts within a TC:**

- If there is a disagreement or conflict within a TC that the Chair cannot resolve, the Cluster Convener or TAC Chair can attend a meeting of the TC to help resolve the issues.
- The TAC Chair will be involved whenever there is a conflict of interest between the TC Chair and the Cluster Convener.
- Getting a consensus or majority agreement on TC publications within the TC is the responsibility of the TC Chair, and the decisions taken will be recorded and the minutes should be posted on the TC web folder. If the discussion is done through e-mail, the minutes can be recorded as in the case of a physical meeting.
- All TC documents should be coordinated by the TC Chair, who will get the approval of the Cluster Convener before sending the document for publication to the SG.
- All work on publications, except minor editorial changes, should be completed within the life of the TC.
- The TC cannot refer to or release working documents as TC recommendations without due process.
- The publication of TC documents in Materials and Structures should follow the guidelines given in TAC-N109.