



### Option to publish TC outputs as a "Topical Collection"

For RILEM TC Reports or Recommendations, this would create a grouping of the outputs from a TC in one place. The collection can contain a preface introducing the themes of the papers if desired. These collections could even be designed as an electronic version of the STAR books, although this is not a requirement.

If this is something you would be interested in, please consider the following guidance:

- Topical collections are considered appropriate if a TC is going to submit > 4 articles in a short time frame (2-3 years).
- To do this, the journal must be informed of the plans – this should be prior to submission of any of the manuscripts, or soon after initial submission of the first manuscript.
  - Notify the journal via [materstruct@sheffield.ac.uk](mailto:materstruct@sheffield.ac.uk)
  - Provide the TC details,
  - Number and titles of likely manuscripts,
  - Proposed title for the topical collection
    - The title should follow the form “Title of the topical collection (RILEM TC 123-XXX)”
    - This should be approved by the Cluster Convenor.
- To set up the Topical Collection Springer need:
  - A title for the proposed topical collection (likely from the TC chair)
  - A named guest editor (this should be the cluster convenor)
- Once the collection has been established, the journal will notify the TC chair so that manuscripts can be submitted.

**Note:** Once this information has been provided and the Collection setup, it cannot be edited i.e. no changes to titles can be made, no changes to the editor can be made so please ensure it is accurate.

Please note that once any manuscript enters the production stage (after reviews and editors decisions) it will not be possible to include this in a Topical Collection. This is why we need to know as soon as possible if a manuscript is going to be part of a Topical Collection.